

NASEO Response to questions received in response to Request for Proposals, NASEO Codes and Energy Resilience, Solicitation Number: NASEO-2024-RFP-004

January 14, 2025

Question: Is NASEO interested in receiving proposals that include actions or initiatives beyond the scope of work as it is written in the RFP?

Answer: *Not at this time.*

Question: Is there any preference for in-state bidders over those out-of-state?

Answer: *Bidders throughout the United States are welcome to apply, and there is no preference for location.*

Question: What DEIA work has NASEO staff engaged with up until this point?

Answer: *NASEO has an [Energy Equity Committee](#) that serves as a forum for states to share resources and best practices on topics such as community engagement, development of metrics and indicators, mapping projects, and access to programs and funding. Over the past several years, NASEO has engaged with states and strived to equip them with tools and strategies on how to conduct meaningful stakeholder engagement.*

NASEO staff published a report titled "[Opportunities for Equity-Focused Building Energy Code Activities](#)" which analyzes strategies that states can use to incorporate equity into code development, adoption, and implementation.

Question: Does NASEO have its own internal definitions for Diversity, Equity, Inclusion, and/or Accessibility?

Answer: *No, we do not.*

Question: Is there a required size (# members or organizations) for the WExT subcommittee?

Answer: *There is no size requirement for the WExT subcommittee; the main requirement is that it includes representation from the three partner states (Michigan, Oregon, and New Jersey).*

Question: Should we include an anticipated timeline and budget in the application?

Answer: *An anticipated budget section and timeline section are not required as part of this RFP.*

Question: Can you clarify which task aligns with which deliverable?

Answer: *Below is a table that shows which task aligns with which deliverable.*

<i>Task</i>	<i>Deliverable</i>
<i>1. Support the creation of the EAG, including advising NASEO on the group's membership, goals, and discussions.</i>	<i>1) Identify five organizations that accept invitations to join as members of the EAG.</i>
<i>2. Coordinate the EAG to review training materials and other project documents as needed.</i>	<i>2) Assist NASEO in preparing for and actively participating in quarterly meetings of the EAG, including providing recommendations to NASEO about the meeting agendas. 3) Participate in monthly meetings with NASEO for the Equity Outreach and Engagement Strategy between February and July 2025.</i>

<p>3. Support the formation of the Workforce Expansion Team (WExT), a subcommittee of the EAG.</p>	<p>Advise NASEO on the membership of the WExT, which will be a small subgroup of the EAG.</p>
<p>4. Lead the development of an Equity Outreach and Engagement Strategy. Support the implementation of the Equity Outreach and Engagement Strategy.</p>	<p>4) Provide written feedback on drafts of the Equity Outreach and Engagement Strategy.</p>

Question: Can you clarify if these organizations currently exist for the deliverable, “Identify five organizations that accept invitations to join as members of the EAG”?

Answer: *The five organizations have not yet been identified or chosen. The Consultant will lead the identification of the five organizations.*

Question: Can you clarify the timeline? There is a discrepancy. Under timeline it reads, “The Consultant shall participate in at least four quarterly meetings of the EAG between February 2025 and July 2026”. However, the period of performance reads from “February 1, 2025 through February 28, 2026 with the possibility of an extension to June 30, 2027, pending approval from DOE and ASHRAE and mutual agreement of the parties.”

Answer: *This project is a federal award with two budget periods. At the end of the first budget period, the U.S. Department of Energy (DOE) will decide whether to fund the second budget period of the project, hence why the RFP says that there is a possibility of extension to 2027.*

Question: When is the submittal deadline?

Answer: *It is on Friday, January 17, 2025, EOD.*